



**Notes of the Enforcement Agents Special Interest Group (EASIG) Meeting
Held on: 20th May 2015
At: MSE Meeting Rooms, 103a Oxford Street, London W1D 2HG**

Item	Notes
1.	<p>Welcome – by Paul Sharpe, EASIG Chair</p> <p>Welcome, introductions and apologies given by the Chair, Paul Sharpe (PS), followed by review of previous meeting notes and updates.</p>
2.	<p>BPA and general news updates – by Kelvin Reynolds, BPA</p> <ul style="list-style-type: none"> • Pros and cons of new venue for Parkex 2016 (15-16 June) was discussed. Kelvin Reynolds (KR) will feed back comments to BPA's events team. • Parking on private land not of significant concern in Northern Ireland, but Scotland is moving towards this. • KR highlighted changes in regulations governing use of ANPR. • KR requested members' link to the BPA Masterplan from their websites once it is published. • It was noted that a regional meeting clashes with IRRV conference. • BPA keen for parity between public and private parking. • Proposing Single Standard Setting Body to oversee operating schemes and parking companies, and Scrutiny Panel to oversee independent appeals process.
3.	<p>Updates from the Ministry of Justice – by Anne Marie Goddard, MoJ</p> <ul style="list-style-type: none"> • Jen Poyser at MOJ is leading on the one year review of TCE regulations. • MoJ is seeking robust evidence from stakeholders. The one year review will inform data collection for the next (three year) review. • Unintended consequences were discussed by attendees. • VAT is an area on which further guidance has been requested. • The lack of definition of a highway, and the charging of sale/removal fee as a fee and not a cost, were also highlighted. • Local authority exploration of bringing enforcement in-house as discussed. • There was discussion of how best to ensure that police are aware of obligations upon them and upon enforcement agents. • KR asked for resources BPA can use to promote positive perception of industry.
4.	<p>Review of the enforcement reforms 12 months on and the impact the changes have had on complaints to the LGO – by Andrew Hoble, Local Govt. Ombudsman</p> <ul style="list-style-type: none"> • Complaints about fees and behaviour of EAs have decreased considerably. • Warned that local authorities must review evidence such as Body Worn Video

	<p>footage where available, as obligations remain on them.</p> <ul style="list-style-type: none"> • Suggested that local authorities require enforcement companies to retain all relevant data for a minimum of three months. • The Information Commissioner's Office will be satisfied if the decision can be justified on the basis of audit requirements. 	
6.	<p>TEC rules – by Led by Paul Kyte, Bristow & Sutor</p> <ul style="list-style-type: none"> • There was discussion around computability with Wales, and difficulties in engaging with Welsh government at present. • There was a discussion over questions relating to the Traffic Enforcement Centre and Civil Procedure Rules. • Paul Kyte outlined the main area for concern namely the apparent contradiction between CPR75 and the TCOG Act. This not only included the warrant life span but also the process for advising of a change in address • After some discussion it was agreed that Paul Kyte would prepare a paper to be submitted to the MOJ/TEC detailing the specific issues 	
7.	<p>CIVEA update – by Vernon Phillips, CIVEA</p> <p>Vernon P outlined ongoing work putting together yr 1 performance data for the MOJ. CIVEA was in the process of obtaining legal opinion regarding the application of the sale fee, credit card charges, VAT and vulnerability</p> <p>Discussed legislative changes regarding assaults on EA's. VP confirmed CIVEA currently working on guidance note re BP</p>	
8.	<p>AOB</p>	
9.	<p>Meeting close</p>	