



**Notes of the Higher Education Special Interest Group Meeting
Held on: 20th November 2014**

At: Providence House, Innovation Way, Heslington West Campus, the University of York.

Attendees:	
Name	Organisation
Colin Arthur	ZZPS
Steve Clark	BPA
Tony Clayton	University of Bristol
Nick Coakley	York St John University
Steve Cowie	University of Sunderland
Jonathan Denby	Ranger Services Ltd
Dawn Dewar	UEA
Lorraine Donaghey	University of Birmingham
Nicola Duffy	UCLan
Gail Eagles	University of Birmingham
Yvonne Flynn	Durham University
Stephen Garrod	University of Nottingham
Ian Goodwin (Chair)	Car Parking Partnership
David Gray	Keel University
Darren Hardwick	University of Sheffield
David Heightley	University of Brighton
Richard Hilton (BPA Representative)	BPA
Majid Khan	University of Leeds
Fiona Macey (Vice Chair)	University of York
Gideon Meade	University of Brighton
Helen Moore	The Energy Saving Trust
Helen Mount	UEA
Leighton Ponting	ICES
Gary Stevens	University of Nottingham
Stephen Wood	Enterprise
Roy Smith	Durham University
Simon Perry-Smith	Fork Truck Solutions
Justin Bond	Goupil Industrie
Tony Machin	Nissan
Zain Qureshi	Renault

Item	Notes	Action Points
1.	<p>Welcome, introductions and apologies</p> <ul style="list-style-type: none"> Ian Goodwin (IG - Car Parking Solutions) welcomed the group to the meeting as Chair and introduced the day There was a presentation made by Fiona Macey (FM – University of York) with an ‘ice breaker’ and an introduction to the University 	

2.	<p>BPA updates</p> <ul style="list-style-type: none"> • Richard Hilton (RH - BPA) gave the BPA update to the group. • IG updated the group on the redevelopment of the website and asked the group to feed back on what they would like to have in the dedicated Higher Education pages. He also reminded the group that he is attending the Council of Representatives meeting on 4th December. <p>Note: Any feedback on content for the website can be sent to IG or to RH at the BPA offices. Any feedback for the Council of Representatives meeting should be sent directly to IG.</p>	
3.	<p>Free fleet advice and review</p> <ul style="list-style-type: none"> • Helen Moore (HM) of the Energy Saving Trust delivered a presentation (available on request). • Gail Eagles (GE – University of Birmingham) told the group how Birmingham University’s EV fleet has changed for the better since working with the Energy Saving Trust. • IG asked a number of questions on behalf of the group: <ul style="list-style-type: none"> ○ Charging infrastructure and car clubs: HM said that they are quite easy to join and it should be quite easy to find one in your local area. ○ Universal adaptors: HM said that it was important to find the right adaptor for chargers in each area. ○ Installation of chargers by British Gas: HM said that they are not free, but British Gas currently offers at 25% of normal cost. • IG asked who had chargers on campus and about 75% of the group did. Also asked who had invested in an EV fleet – about 6 or so had. 	
4.	<p>The Nissan EV fleet</p> <ul style="list-style-type: none"> • Tony Machin TM of Nissan delivered a presentation about the Nissan fleet of electric vehicles, and spoke about the development of the charging infrastructure and EV technology (available on request). <p>Note: if anyone is interested in contacting TM, please contact RH and he will pass your details on.</p>	
5.	<p>The Enterprise electric vehicle fleet</p> <ul style="list-style-type: none"> • Stephen Wood (SW) of Enterprise car rentals delivered a presentation about the Enterprise lease/rental electric vehicle fleet (available on request). 	
6.	<p>Practical implementation of EV charging and fleet vehicles</p> <ul style="list-style-type: none"> • David Gray (DG – Keele University) spoke about the EV fleet at Keele University. • Said that he had fairly recently replaced some of his electric 	

	<p>vehicles with diesel ones, and found that the diesel vehicles were less reliable.</p> <ul style="list-style-type: none"> • Staff preferred the EV's in the fleet, but lack of engine noise was a potential safety issue. The electric van is too quiet for pedestrians and cyclists. To resolve this DG has added a reversing sounder. However when it is use it drowns out the sound of the reversing proximity alarm inside the cockpit when the driver is reversing the van. • They have a Nissan Leaf in the fleet. It is very good to drive, but range is an issue. • They are looking to replace the diesel vans when the leases expire. They would like electric vans but are concerned about recharging – these vehicles need to be used 24/7. They must evaluate the cost of a rapid charger on site, which is very expensive (£25 - £30k). • Overall, the EV experience at Keele has been very positive. 	
	<p>The group broke for lunch; where there was an opportunity for the group to test drive a range of electric vehicles. FM had also organised an opportunity to tour the campus on an electric bus.</p>	
<p>7.</p>	<p>POPLA/GPEOL presentation</p> <ul style="list-style-type: none"> • Steve Clark (SRC) of the BPA delivered a presentation about POPLA and in particular the issue about the Genuine Pre-Estimate of Loss (GPEOL) (available on request). <p>Actions: RH to send details of the Moloney Case and the latest information about calculations for GPEOL to the group.</p> <ul style="list-style-type: none"> • After the presentation there was a short discussion about appeals and GPEOL. • SRC emphasised the importance of photographic evidence. Note: it is important that photographic evidence is presented as part of a POPLA evidence pack • A question was asked about GPEOL and how it could apply to the reduced parking charge. SRC suggested that the benefits and value of prompt payment could be emphasised. • DG gave an example of how Keele University successfully analysed GPEOL, and asked about the reasonableness of extra charges after the University's charge has been issued. SRC advised that the Moloney Judgement will help. • Darren Hardwick (DH – University of Sheffield) said that there should be a special consideration for not for profit parking. GPEOL focuses very much on commercial organisations, but does not take into account costs incurred by 'not for profit' organisations. 	<p>RH</p> <p>All</p>
<p>8.</p>	<p>The future of the Approved Operator Scheme</p> <ul style="list-style-type: none"> • SRC spoke about the proposed future of the Approved Operator Scheme (AOS) and its possible split from the BPA. • A discussion followed where the group gave its opinion about this proposal. <p>Action: If any member of the group has an opinion about this</p>	

	<p>you still have an opportunity to contact the BPA, but before Friday 28th November 2014.</p> <ul style="list-style-type: none"> • DH could see the advantages of a split, particularly with the perception of the public. BPA is seen as a bit ‘judge, jury and executioner’ and detachment of the AOS would take this perception away. • IG said that credibility would be an issue. The AOS in the BPA has credibility. • SRC understood, but as a separate body the BPA will be able to influence standards across the whole industry. • DH said that if the AOS does separate, it should become a statutory body, or be run by Government. • Needs an ‘OfPark’ type Ombudsman. • Gary Stevens (GSt – University of Nottingham) was pleased with the presentation and discussion. 	All
9.	<p>2015 meetings – agenda planning</p> <ul style="list-style-type: none"> • Venues have been confirmed with thanks for Bristol, Brighton and Sheffield. • Dates have been requested to be the same as 2014 (TBC) • Agenda items proposed as the following: <ul style="list-style-type: none"> ○ A presentation by Q-Park on customer services ○ Virtual parking permits ○ ‘Bring and brag’ (volunteers please!) ○ A combined meeting with EAUC in the summer ○ Making the most of your ANPR/differences between CCTV and ANPR ○ Discussions about Data Protection Act and Information Commissioner’s Office implications ○ Follow up presentations on electric vehicles – possibly Simon Penny-Smith and GE. • Is there anything that you would like to add to next year’s agenda? If so, please contact RH or IG with your thoughts. 	
10.	<p>Date of 2015 meetings (Note: Venues are confirmed, dates to be confirmed asap):</p> <ul style="list-style-type: none"> • 5th March – University of Bristol • 9th July – University of Brighton • 20th November – University of Sheffield 	