



**Notes of the Healthcare Special Interest Meeting  
Held on: 8 December 2016**

**At: Parkway Business Centre, The Quadrant, 99 Parkway Avenue Sheffield S9 4WG**

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| 1. | <p><b>Welcome and update on the Healthcare benchmarking survey. Keith Fowler (BPA Council Representative for Healthcare)</b></p> <ul style="list-style-type: none"><li>• Keith introduced the meeting, explained the unforeseen circumstances which lead to the meeting being postponed from November to December and again extended his apologies.</li><li>• Keith encouraged healthcare members to take part in the healthcare parking benchmarking survey and emphasised that increased participation will provide a much clearer picture of the current state of parking in healthcare. If you wish to take part in the survey please click <a href="#">here</a>.</li></ul> <p><b>Signed in attendees:</b> Keith Fowler, (Northern Lincolnshire &amp; Goole Hospitals), Phil Whale (ISS UK), Leighton Ponting (Open Parking), Colin Arthur (ZZPS), Steve Brown (Equita Ltd), Ian Goodwin (The Parking Consultancy), Chris Jackson (Flexisolar), Keith Loader (Salisbury NHS Foundation Trust), Janet Mason (York Teaching Hospitals NHS Foundation Trust), Michael Mcglone (Legion Group), Chloe Park (Trace Recovery), Clare Pilling (Euro Carparks), Jackie Sansam (Liberty Services), Andy Tasker (Legion Group), Ashley Thurman (Veri-Park), Emma Worley (Euro Carparks), Steve Clark (BPA), Phil Taylor (BPA), Fiona South (BPA)</p> |
| 2. | <p><b>What does the BPA president do? Steve Brown (BPA President)</b></p> <p>Steve Brown spoke to the group about membership engagement and his commitment to attending the full range of meetings and events throughout his presidency. He encouraged the group to put forward their views and express feedback about their membership experience if they so wish.</p>   |
| 3. | <p><b>Professionalism in Parking Accreditation: What can PiPA do for your organisation? Ian Goodwin, (The Parking Consultancy)</b></p> <p>Ian delivered a presentation about the benefits of PiPA and how it can assist with the management of parking. The group then discussed PiPA and PiPA holders shared their experiences of the audit process.</p> <p>The full presentation is attached with these notes.</p>  |
| 4. | <p><b>Safer Parking Scheme and the Disabled Parking Accreditation. Phil Taylor (BPA)</b></p> <p>Phil explained the Safer Parking Scheme and Disabled Parking Accreditation, the standards that these initiatives address and the benefits of obtaining them.</p> <p>The full presentation is attached with these notes.</p>   |
| 5. | <p><b>Debt recovery process. Chloe Park (Trace Recovery)</b></p> <p>Chloe presented an overview of the debt recovery process and addressed some of the common challenges experienced.</p>   |

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| 6.  | <b>Lunch and networking</b>  |
| 7.  | <p><b>ANPR project install update “The Implementation Phase”. Phil Whale (ISS UK)</b></p> <p>Phil discussed the implementation phase of the Northern Lincolnshire &amp; Goole NHS Foundation Trust ANPR project install, including how they addressed some unexpected challenges along the way.</p> <p>The full presentation is attached with these notes.</p>   |
| 8.  | <p><b>Private parking update. Steve Clark (BPA)</b></p> <p>Steve provided an update about the Approved Operator Scheme (AOS) and discussed some of the initiatives that have been introduced recently to ensure standards are upheld, including the mystery shopper project.</p> <p>The full presentation is attached with these notes.</p>  |
| 9.  | <p><b>Solar carports and how they can benefit your facilities. Christopher Jackson (Flexisolar)</b></p> <p>Christopher discussed the benefits of installing solar carports and provided examples of NHS trusts who have adopted this initiative.</p> <p>The full presentation is attached with these notes.</p>  |
| 10. | <p><b>Update on HMRC consultation on salary sacrifice for the provision of benefits in kind. Keith Fowler (BPA Council Representative for Healthcare)</b></p> <p>Keith delivered an update on the above and noted that most NHS employees’ salary sacrifice would range from £5 to £10 per month once introduced, but that average was specific to the Fleet within his organisation, work continues on the consultation and impact on BIK ready for the launch in April 2017</p>  |
| AOB | <p>1. There was a discussion around CCTV and data protection and the group suggested it would be useful to invite the Surveillance Camera Commissioner to the next meeting. <b>Progress update:</b> We have extended an invitation and are awaiting response.</p>  |
|     | <p><b>Meeting closed.</b></p> <p><b>Next meeting:</b><br/> <b>Tuesday 14 March</b><br/> <b>10:00 – 15:00</b><br/> <b>Parkway Business Centre, The Quadrant, 99 Parkway Avenue, Sheffield S9 4WG</b></p> <p>If you have any questions or queries in regards to this meeting or any future healthcare special interest meetings please contact Fiona South at <a href="mailto:fiona.s@britishparking.co.uk">fiona.s@britishparking.co.uk</a> or Keith Fowler at <a href="mailto:keithfowler@nhs.net">keithfowler@nhs.net</a></p> |